
ACCESS DISPUTE RESOLUTION COMMITTEE

MINUTES of MEETING No. 55

held in London on 20 March 2002

Present:

Bryan Driver, Chairman
Tim Clarke (Anglia Railways), Deputy Chairman
Bill Davidson (Railtrack)
Tony Deighan (Eurostar (U.K.))
Julia Glenn (Railtrack)
Mike Price (ScotRail Railways)
Nigel Oatway (English Welsh & Scottish Railway)
Karen Bonner (Freightliner)

Apologies:

David Franks (South Central)

In attendance:

Chris Blackman (Secretary)
Martin Shrubsole (Clerk)
Tony Holland (Chairman designate)

55/1 Introduction

The Committee welcomed Mr Tony Holland to the meeting as Chairman designate.

55/2 Minutes of meeting No.54

The minutes of meeting no.54, held on 19 December 2001 and 28 January 2002, were approved. The Chairman signed a copy of the minutes as a true record of the proceedings.

55/3 Matters arising from the minutes of the previous meeting

There were no matters arising.

55/4 Record of the Hearing of joint reference AD27

The Record of the Hearing of joint reference AD27 from Great Eastern Railway and Railtrack was approved subject to a number of minor modifications. The Chairman signed a copy of the Record, duly modified, as a true record of the proceedings. Circulation of the Record is to Committee Members and to those Parties involved at the hearing.

55/5 Update on References

The Secretary advised members that reference AD25 remained stayed. There were no other references pending for the Committee to hear.

55/6 Review of expenditure to date for 2001/02

Members were pleased to note that the expenditure outturn for the current year was within budget and there were no significant exceedances under any sub-heading.

55/7 Proposed Budget for 2002/03

The Committee considered the paper prepared by the Secretary, and endorsed the proposals for a budgeted total expenditure of £275,000 in the financial year 2002/03.

55/8 Format of the 7th Annual Report

The Committee agreed that the format of the next Annual Report should follow the same lines as the 6th Annual Report.

The Clerk indicated that an initial draft should be available by mid-May and will then be circulated to Members, thus giving them sufficient time to submit any comments for incorporation into a final draft to be circulated ready for approval at the next Quarterly meeting in June.

Action: The Clerk

55/9 Banking Mandate

Members agreed that the banking mandate should be amended to provide for cheques to be signed on the basis of an authority form signed by any two of five signatories. The five signatories will be the Chairman, the Independent Vice-Chairman, the Deputy Chairman, Ian Osborne (Committee Member) and the Committee Secretary.

Action: The Secretary

55/10 Contracts with the Chairman and Independent Vice Chairman

The Deputy Chairman signed a 2-year contract with Tony Holland for his services as Chairman from 1 April 2002, and a contract with Bryan Driver in his new capacity as Independent Vice-Chairman from 1 April 2002.

Tony Holland declared to the Committee, pursuant to Access Dispute Resolution Rule A3.2 that he had no relevant connection with any company within the railway industry, but acknowledged that he was a regular rail traveller between Paddington and Plymouth.

55/11 Meeting Dates for 2002

Members noted that some of the meeting dates for the remainder of the year 2002 were not convenient for the new Chairman and they readily agreed to amend the programme.

The revised programme of dates agreed is:

- Wednesday 24 April 2002
- Wednesday 22 May 2002
- Tuesday 11 June 2002 (Quarterly business meeting)
- Tuesday 25 June 2002
- Tuesday 16 July 2002
- Wednesday 21 August 2002
- Tuesday 10 September 2002 (Quarterly business meeting)
- Tuesday 24 September 2002
- Tuesday 15 October 2002
- Wednesday 20 November 2002
- Wednesday 11 December 2002 (Quarterly business meeting - afternoon)
- Wednesday 18 December 2002

Members were reminded that the Quarterly meetings are normally scheduled to last no more than two hours. The other dates are ear-marked for hearings should any reference require to be heard. The whole day may be required for a hearing. In the event of no references requiring to be heard it is normal for three weeks notice to be given that the meeting is to be cancelled.

55/12 Change of Chairman

Tim Clarke, Deputy Chairman, thanked Bryan Driver for his work as Chairman of the Committee over a period of 6 years, and for the knowledge, skill and good humour that he had demonstrated at all times during that period. Members were delighted that he had accepted the Committee's offer to become an Independent Vice-Chairman.

55/13 Date of next meeting

Wednesday 24 April 2002 ('earmarked' for possible hearing)