
ACCESS DISPUTES COMMITTEE

MINUTES of MEETING No. 65 held via videoconference on 16 March 2023

Present:

Andy Wylie (Committee Chair)
Ian Kapur
Chris Meadows
Matt Allen
Raj Patel
Chris Matthews
John Czyrko

Apologies:

Jonathan James

In attendance:

Tamzin Cloke (Secretary)

It was noted that the meeting was quorate.

65/1 Approval of the minutes of the 64th Meeting, held on 08 December 2022

These were approved and a signed copy will shortly be available on the Committee's website.

65/2 Matters arising from the minutes of the 64th meeting

All matters arising had been closed, save for an action relating to the CPPP Code of Practice, which would be taken up with the new National Access Planning Manager.

65/3 Matters determined in correspondence

No matters had been determined in correspondence since the last meeting.

65/4 Position on references

The Committee noted a report from the Secretary setting out the current position regarding dispute references. The number of live TTPs remained below 100, with a small flurry of recent TTP hearing activity. The high number of CPPP disputes was noted, as was a significant uptick in the number of late notice possession requests.

65/5 Update on website

The Secretary provided an update on the website, which is up to date.

65/7 Financial matters

a) **Final outturn for 2022/23 and budget proposal for 2023/24**

The Committee noted a report from the Secretary setting out the final outturn projections against the current year budget, together with the final budget proposal for 2023/24. 17 of the 2022/23 levy contributions were outstanding. Ian Kapur took an action to chase payment of the Tarmac invoice (**Action 65-01**), which had been chased and escalated multiple times to no avail.

The budget proposal for 2023/24 was approved. In approving the budget, as outlined in December's meeting, the Committee was satisfied that its position as an ongoing concern will remain protected.

b) Approval of 2023/24 budget proposal for CAHA Registrar Ltd.

The Committee approved the CAHA budget proposal, being substantially similar to previous years.

c) Update on the Committee's financial reserves

The Committee noted a report from the Secretary on this topic.

d) Financial check

A financial check took place on 23 February 2023, undertaken by Chris Matthews who provided a report. No financial or numerical discrepancies were uncovered.

Volunteer for next financial check - Chris Meadows (**Action 65-02**).

65/7 Employment matters

The Secretary provided an update on employment matters. Everything was up to date. The voluntary disclosure process was ongoing; the accountants were still waiting for a response from HMRC.

65/8 Recommendations arising from determinations

No matters left to discuss on this standing item.

65/9 Industry reform and ADC

A brief update was provided on GBRTT consultations and a data request from the BTPF team at Deloitte. The Secretary was asked to share the data provided to Deloitte with the Committee (**Action 65-03**).

65/10 AOB

John Czyrko advised the Committee that he would be retiring on 06 April 2023 and thus would resign from the Committee, effective that date. The Chair, on behalf of the Committee, thanked him for his significant contribution to the Committee and its predecessor bodies.



Andy Wylie (Committee Chairman)

Date: 27 July 2023