**Notice of Dispute**

On behalf of *[Company A]* Limited, Company Number *[insert number]*, and pursuant to *[insert contractual provision]* and Metro Network Code Condition B2.4.3, I give Notice of Dispute with the Tyne & Wear Passenger Transport Executive (“Nexus”) in relation to *[insert title of matter under dispute, e.g. ‘delay attribution made by Nexus on [date] for [incident name or number]]*.

This dispute is brought on the basis that *[Summarise the basis of the dispute including a brief list of issues]*.

Determination of this matter should proceed in accordance with Metro Access Dispute Resolution Rule B6.

Parties which might be concerned with this matter other than as a Dispute Party are *[insert company names]*.

 *or*

We are not aware of any other Party which might be concerned with this matter.

*Indicate who will deal with the matter on behalf of the referring party if it is not to be the person signing off the Notice of Dispute*

*[Sign off]*

Name:

Job title:

For: *[company “A”]* Limited

Telephone

Fax *[optional]*

Email