**Notice of Dispute**

On behalf of *[Company A]* Limited, Company Number *[insert number]*, and pursuant to *[insert contractual provision]* and Metro Network Code Condition D5.1, I give Notice of Dispute with the Tyne & Wear Passenger Transport Executive (“Nexus”) in relation to *[insert disputed decision made under Part D]*.

This dispute is brought on the basis that *[Summarise the basis of the dispute including a brief list of issues. This requirement is unlikely to be considered as satisfied by a statement such as “there is contractual deviation”. In such a situation, the Notice of Dispute may be declared to be non-compliant with Rule B3(c) and, consequently, invalid]*.

*[Company A]* considers this matter to be a Timetabling Dispute and the Secretary is asked to proceed in accordance with Metro Access Dispute Resolution Rule B5.

We are continuing discussions with Nexus and do not consider there to be a requirement for the dispute resolution process to be expedited.

*or*

We request that the determination process be expedited because *[insert reason(s)]*.

Parties which might be concerned with this matter other than as a Dispute Party are *[insert list of companies]*.

*or*

We are not aware of any other Party which might be concerned with this matter.

*Indicate who will deal with the matter on behalf of the referring party if it is not to be the person signing off the Notice of Dispute.*

*[Sign off]*

Name:

Job title:

For: *[company “A”]* Limited

Telephone

Fax *[optional]*

Email