



First Capital Connect Lead TOC Meeting Minutes

15th December 2011 – MK Central Offices

Attendees:

Andrew Roberts (AR) Network Rail (Chair)
Ian Hammond (IH) First Capital Connect
Andy Lewis (AL) Network Rail
Andriana Shiakallis (AS) Network Rail
Toby Patrick-Bailey (TPB) Network Rail
Tom Stead (TS) Network Rail

Apologies:

Robert McCarthy (RM) First Capital Connect
Paul French (PF) First Capital Connect
Lee Tuttle (LT) Network Rail

Resourcing

Item	Issue	Action
1.1	None	

Engineering Access Planning

Item	Issue	Action
2.1	IH raised again that possession requests are still being received outside of the agreed process	
2.2	A maintenance plan for the re-opened Thameslink core section has now been agreed	
2.3	The new platforms and signalling have been commissioned at Cambridge but further possessions are required for other works. IH raised a potential risk of how this would be managed with a move towards route-based Production organisation structure	
2.4	IH raised that big events are planned at Knebworth in Weeks 13 (Coldplay) and 15 (Sonisphere) with 80-100,000 attendees and may impact on Hitchin Cambridge Junction renewals that may need to be moved to midweek as a result	TPB to put an access proposal in place by early-mid January
2.5	On the GN route the following update was given by IH: Re-bid of Weeks 40-44 with replies awaited on Weeks 41-44. TPB gave an update that these were due to be offered by 1/1/2011	