



## First Capital Connect Lead TOC Meeting Minutes

15<sup>th</sup> December 2011 – MK Central Offices

### Attendees:

Andrew Roberts	(AR)	Network Rail (Chair)
Ian Hammond	(IH)	First Capital Connect
Andy Lewis	(AL)	Network Rail
Andriana Shiakallis	(AS)	Network Rail
Toby Patrick-Bailey	(TPB)	Network Rail
Tom Stead	(TS)	Network Rail

### Apologies:

Robert McCarthy	(RM)	First Capital Connect
Paul French	(PF)	First Capital Connect
Lee Tuttle	(LT)	Network Rail

### Resourcing

Item	Issue	Action
1.1	None	

### Engineering Access Planning

Item	Issue	Action
2.1	IH raised again that possession requests are still being received outside of the agreed process	
2.2	A maintenance plan for the re-opened Thameslink core section has now been agreed	
2.3	The new platforms and signalling have been commissioned at Cambridge but further possessions are required for other works. IH raised a potential risk of how this would be managed with a move towards route-based Production organisation structure	
2.4	IH raised that big events are planned at Knebworth in Weeks 13 (Coldplay) and 15 (Sonisphere) with 80-100,000 attendees and may impact on Hitchin Cambridge Junction renewals that may need to be moved to midweek as a result	TPB to put an access proposal in place by early-mid January
2.5	On the GN route the following update was given by IH:  Re-bid of Weeks 40-44 with replies awaited on Weeks 41-44. TPB gave an update that these were due to be offered by 1/1/2011	