
TIMETABLING SUB-COMMITTEE

**MINUTES OF SECOND MEETING
HELD AT EUSTON HOUSE ON 15TH DECEMBER 1994**

Present: Terry Worrall, Chairman
Geoff Appleby
Nigel Fulford
Nick Fulcher
Tony Crabtree
Martin Idale
Mike Hodson

In attendance:
Martin Shrubsole
Chris Blackman

In attendance as observers:
Philip O'Donnell
Simon Taylor
Graham Laycock
Nick Hebborn

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1. The Chairman, Terry Worrall opened the meeting and welcomed Graham Laycock and Nick Hebborn who were attending their first meeting of the Sub-Committee as observers.

It was noted that Richard Phillips had been nominated as Alternate to Nigel Fulford.

- 2. Minutes of the Meeting on 1st December 1994**

The Secretary reported that he had a written comment from Tony Crabtree that a point had been omitted and suggesting that it be rectified by the insertion of an additional clause as follows:-

- 9.3. the need for Train Operators to be able to verify the quantity of work actually performed during possessions.

It had been confirmed that the point had been made and the Secretary proposed that the Committee should ask for the insertion to be made as described.

The Committee endorsed this and accepted the rest of the minutes as being an accurate record of the meeting.

The Committee also affirmed that the records of questions put to the parties at a hearing should not be identified with a specific member of the Committee but should simply be recorded as a question from the corporate body. The Committee also endorsed the presentational style of the minutes which had been adopted by the Secretariat.

3. Draft 4 (dated 12.12.94) of Processes and Rules of Proceedings

The Committee endorsed the latest Draft.

It was noted that the Regulator had written to the parties involved in Access Conditions with a proposed list of alterations. The latest list received on 14th December had included a number of proposed alterations to the Annex of the Access Conditions. Although individual parties had a right to reply separately to the Regulator, the Committee directed the Secretariat to ensure that the proposals contained in Draft 4 were properly tabled to the Regulator in response to his letter.

The Sub-Committee wished not to have to change its processes at this early stage in development.

4. Contracts Submitted as Evidence (paper dated 9.12.94)

The Committee welcomed this paper on admissibility of documents in evidence at hearings. It was deemed most useful and the Committee expressed a wish that further such papers should be produced as occasion arose.

The paper would be used as a source of reference, until it needed clarification or further amendments.

The Chairman directed that any further comments should be sent to Chris Blackman.

5. Reference No. 2

The Committee formally heard Reference No. 2 from Regional Railways Central. The record is attached.

6. Reference No.3

The Committee formally heard Reference No.3 from West Anglia Great Northern Railway. The record is attached.

7. Date of Next Meeting

Members of the Committee were concerned at the prospect of having to sit for a two and a half week period in February 1995. The Secretary stated that it would be necessary to ask Members/Alternates to reserve this period in anticipation of the expected work load arising from References in respect of Railtrack treatment of its; offers by Railtrack were due to be made on or before 27th January, and it was expected that the Train Operators who wished to make References would do so during the following week. Hearings must take place and decisions must be made and communicated to the parties before the last date, 24th February for making appeals to the Regulator.

The Chairman impressed on all Members and Alternates the need to make provision now as part of their diary commitments. The Secretary would assess in late January the likely number of submissions.

The Secretary confirmed there were no outstanding References to be heard, and accordingly they were currently no other dates for meetings before 7th February 1995.